National Archives' Citizen Archivist Mission (Optional)
An opportunity to serve your nation and its history!

1. Step one: register here: https://www.archives.gov/citizen-archivist/registerandgetstarted

2. Step two: Look through missions on main page (https://www.archives.gov/citizen-archivist/missions) and select a topic based on interest. From there select a document from the topic list.

3. Step three: Choose to "view/add contributions" to the mission by either

Option 1: Transcribing at least *two pages* of one document that another volunteer has already begun. Make sure to tag each page you transcribe. It is critical that you aim to transcribe fully and accurately what you see on each page. Please see me with any questions. (100 homework grade)

Option 2: Transcribing at least *ten pages* total of a document(s) not yet started by another volunteer. If you add contributions to more than one document, you need to complete the questions in step four for each. Make sure to tag each page you transcribe. It is critical that you aim to transcribe fully and accurately what you see on each page. Please see me with any questions. (100 quiz grade)

4. Step four: After completing one of the two options below, make sure to click the share button on the National Archives Mission site and send your work to my email (khawkins@woodscharter.org) in addition to answering and emailing me your responses to the following questions:

1. What did you learn from the document?
2. What did you wonder about or want to know more about?
3. What was the importance and/or context surrounding the document?
4. Outside Information (HIPPO): What specific historical information outside the document can you connect the document to? How does it help you better understand the document?

**For additional credit, you may complete option 1 up to two times per trimester and option 2 up to once per trimester. Additional contributions beyond these may be able to be counted as volunteer hours.